

COMPANY DETAILS	
Company Name : _____	Post Code: _____
Trading Name : _____	Telephone : _____
Address : _____	Fax: _____
Email : _____	(Please note that the email address supplied will be used in the unlikely event of an emergency) VAT Reg. No. _____
Registration No.: _____	Registration Office: _____

AUTHORISED PERSONNEL	
Directors / Partners : _____	Contact No. _____
Accounts Contact _____	Contact No. _____

TRADE REFERENCES	
Name : _____	Name : _____
Address : _____	Address : _____
Post Code : _____	Post Code : _____
Telephone: _____	Telephone: _____

BANK REFERENCE	
Bank Name: _____	
Address: _____	
Postcode: _____	

CREDIT DETAILS	
Credit Limit Required: £ _____	Expected Weekly Spend :£ _____

PAYMENT DETAILS	
Note : Cheques should be made payable to Courier Systems. Cheques should be mailed to 324 Kensal Road, London, W10 5BZ	
Payment Terms:	FORTNIGHTLY <input type="checkbox"/> MONTHLY <input type="checkbox"/>

INVOICE DETAILS	
Note: Invoices are available via Email. There is a minimum invoice amount of £10.00. Anything less than this amount incurred over the invoicing period selected, will be charged at the minimum amount.	
Method of Receiving Invoices	Please indicate whether you would prefer to receive an invoice via Email:
YES <input type="checkbox"/>	NO <input type="checkbox"/>

NOTE : All queries must be notified within 28 days. It is a condition of contract that accounts must be settled within 30 days of invoice date. Credit facilities may be withdrawn if credit terms are exceeded.

I hereby confirm having read and agreed to Courier Systems Terms and Conditions	
Name: _____	Position : _____
Signature: _____	Date : _____

ACCOUNTS DEPT USE ONLY	
Agreed Credit Limit: _____	Authorised By: _____
Tariff: _____	

Source of Referral: Yell.com <input type="checkbox"/>	Google <input type="checkbox"/>	Mailshot <input type="checkbox"/>	Website <input checked="" type="checkbox"/>
Other Search Engine <input type="checkbox"/>	Yellow Pages <input type="checkbox"/>	Word of Mouth <input type="checkbox"/>	Sales Call <input type="checkbox"/>
Linked to existing account <input type="checkbox"/>	Other please detail <input type="text"/>		